

MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAMARONECK HELD ON MONDAY, DECEMBER 1, 2008, AT 7:00 P.M. IN THE COURTROOM AT VILLAGE HALL, MAMARONECK NEW YORK.

| | | |
|----------|-------------------|---|
| PRESENT: | Mayor | Kathleen Savolt |
| | Trustees | Thomas A. Murphy Toni Pergola Ryan John M. Hofstetter Randi Robinowitz |
| | Village Manager | Leonard M. Verrastro |
| | Village Attorney | Janet M. Insardi |
| | Police Department | Edward Flynn |
| | Clerk-Treasurer | Agostino A. Fusco |
| ABSENT: | | None |

SWEARING IN OF NEWLY ELECTED JUSTICE AND TRUSTEES

Justice Daniel Gallagher was sworn in by Justice Richard Lanza. Judge Gallagher thanked Judge Lanza, his family and everyone who worked so hard on his election. He looks forward to a long and successful tenure as Justice in the Village.

Trustee Thomas A. Murphy was sworn in by Village Manager Leonard M. Verrastro. Trustee Murphy thanked Mr. Verrastro for swearing him in for the second time. Trustee Murphy thanked his family, the Democratic Party and his running mates for their support during his past tenure and his campaign. He spoke about the challenges faced during his first terms and looks forward to meeting the challenges ahead.

Trustee Toni Ryan was sworn in by Justice Richard Lanza. Trustee Ryan thanked Judge Lanza for his support and friendship for many years. She thanked her family and running mates for their support and hard work during the campaign. Trustee Ryan also thanked the candidates who ran against her for their dedication to the Village and the residents for putting their trust in her. She stated that in 2007 the Village voted for a change by electing Mayor Savolt and Trustee Robinowitz. There have been lessons learned and much has been accomplished in the past year. Trustee Ryan also looks forward to her new term and accomplishing all of the goals that the Board has set out.

Trustee John Hofstetter was sworn in by Justice Richard Lanza. Trustee Hofstetter thanked Judge Lanza for his support. He also thanked his family and parents, who were always involved and set an example for him, which he hopes he is setting for his daughters. Trustee Hofstetter thanked the Village staff for all of their hard work. He looks forward to another term and doing his very best for the residents of the Village.

APPOINTMENT OF DEPUTY MAYOR & TRUSTEE OF THE POLICE PENSION FUND

Mayor Savolt appointed Trustee Murphy as Deputy Mayor and Trustee of the Police Pension Fund

MAYOR'S APPOINTMENTS TOSEXUAL HARASSMENT COMMITTEE

Pursuant to the Village's Sexual Harassment Policy, the Mayor shall annually appoint one (1) member of the Village Board and three (3) department heads and/or Supervisors, one of which shall be from the Police Department and one from the Department of Public Works.

Appointments:

Mayor Savolt

Police Department – Lt. Chris Leahy

Department of Public Works - Tony Iacovelli

Department Head - Rosanne Saracino

APPOINTMENT OF VILLAGE PROSECUTOR

ON NOMINATION OF MAYOR SAVOLT:

RESOLVED, that Joseph Notaro be and he hereby is appointed Village Prosecutor to the Village of Mamaroneck, to serve at the pleasure of the appointing authority, at a compensation to be fixed by the Board of Trustees.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

APPOINTMENT OF SPECIAL COUNSEL

ON NOMINATION OF MAYOR SAVOLT:

RESOLVED, that Silverberg & Zalantis be and they hereby are appointed Special Counsel to the Zoning Board of Appeals of the Village of Mamaroneck, to serve at the pleasure of the appointing authority, at a compensation to be fixed by the Board of Trustees.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

APPOINTMENT OF BOND COUNSEL

On motion of Trustee Ryan, seconded by Trustee Hofstetter:

RESOLVED that the Board of Trustees of the Village of Mamaroneck hereby authorizes the Clerk-Treasurer to execute the agreement between the Village of Mamaroneck and the firm of Squire, Sanders & Dempsey, L.L.P. as the Village's Bond Counsel to handle all bond issues and Bond Anticipation Notes.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

AUTHORIZATION FOR FIDELITY BONDS FOR EMPLOYEES

On motion of Trustee Robinowitz, seconded by Trustee Murphy:

RESOLVED, that Crime and Fidelity Bonds as examined by the Board of Trustees, be executed to the Village and filed with the Village Clerk for the following officers and employees:

| | |
|---|-------------|
| Clerk-Treasurer | \$110,000 |
| Deputy Treasurer | 60,000 |
| Deputy Clerk | 35,000 |
| Mayor | 35,000 |
| Court Clerks | 20,000 each |
| Village Justices | 10,000 each |
| Village Marshalls | 10,000 each |
| Treasurer-Police Pension Fund | 10,000 |
| All other employees, including volunteers, while employed by the Village | 10,000 |

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

DESIGNATION OF DEPOSITORIES

On motion of Trustee Savolt, seconded by Trustee Robinowitz:

RESOLVED that J. P. Morgan Chase Bank, Wachovia Bank, Hudson Valley Bank, and TD Bank, be and they hereby are designated as depositories for the Village funds for the ensuing official year.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

DESIGNATION OF SIGNATURES

On motion of Trustee Murphy, seconded by Trustee Ryan:

RESOLVED that the Clerk-Treasurer shall inform the depositories for Village funds, that the following combinations of signatures on any Village of Mamaroneck checks are authorized.

Drawn on General Fund, Capital Fund, Police Pension Fund, Trust & Agency Endowment & Gift Funds, Water Fund, and Clerk-Treasurer Accounts Payable Account:

Kathleen Savolt, Mayor or Thomas Murphy, Deputy Mayor

AND

Agostino A. Fusco, Clerk-Treasurer or Carol Popick, Deputy Treasurer

Drawn on Payroll Account, Petty Cash Account, Trust and Agency Insurance Deduction, Trust & Agency Group Disability, Trust & Agency Fund State Retirement Systems, Trust & Agency Guarantee & Bid Deposits, and Money Market Accounts:

Only that of Agostino A. Fusco, Clerk-Treasurer or

Carol Popick, Deputy Treasurer

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

DESIGNATION OF OFFICIAL NEWSPAPERS

On motion of Trustee Hofstetter, seconded by Trustee Ryan:

RESOLVED that The Journal News, The Soundview News and The Sound and Town Report be and are hereby designated as the official newspapers of the Village of Mamaroneck for the ensuing official year.

FURTHER RESOLVED that the representatives of The Journal News, The Soundview News and The Sound and Town Report be authorized to attend all meetings of the Board of Trustees with representatives being granted the right in its sole discretion to use any and all information learned during the course of such meetings as it and it alone may deem proper.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

DESIGNATION OF MEETING NIGHTS OF BOARD OF TRUSTEES

On motion of Trustee Hofstetter, seconded by Trustee Robinowitz:

RESOLVED that the second and fourth Mondays of each and every month be designated as the Regular Meeting Nights of the Board of Trustees, such meetings to commence at 7:30 p.m. in the courtroom at Village Hall.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

WRITTEN INVESTMENT POLICY

On motion of Trustee Murphy, seconded by Mayor Savolt:

WHEREAS, the Board of trustees adopted a Written Investment Policy in May of 1993 in accordance with Section 39 of the General Municipal Law; and

WHEREAS, Section 39 requires that the Investment Policy be reviewed at least annually; and

WHEREAS, the Clerk-Treasurer has updated the Written Investment Policy for our review;

NOW, THEREFORE, BE IT RESOLVED, that the following Investment Policy is hereby adopted for the Village of Mamaroneck:

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

PROCUREMENT POLICY

On motion of Trustee Robinowitz, seconded by Trustee Murphy:

WHEREAS, the Board of Trustees adopted a Procurement Policy in January of 1992 in accordance with Section 103 of the General Municipal Law; and

WHEREAS, Section 103 requires that the Procurement Policy be reviewed at least annually; and

WHEREAS, the Clerk-Treasurer has provided the current Procurement Policy for our review;

NOW, THEREFORE, BE IT RESOLVED, that the following Procurement Policy is hereby continued in effect for the Village of Mamaroneck as contained in Chapter 61 of the Village Code:

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

BOARD OF APPEALS (VILLAGE LAW 7-712 & CHAPTER 342-VILLAGE CODE) FIVE YEARS - 5 MEMBERS

On motion of Trustee Ryan, seconded by Trustee Hofstetter:

RESOLVED that Barry Weprin be and he hereby is appointed a member of the Board of Appeals for a term of five years, such term to expire December 2013.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

BOARD OF ARCHITECTURAL REVIEW (CHAPTER 6-VILLAGE CODE) 3 YEARS FIVE MEMBERS

On motion of Trustee Hofstetter, seconded by Trustee Robinowitz:

RESOLVED that Lawrence Mark Gutterman be and he hereby is appointed a member of the Board of Architectural Review for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Mayor Savolt, seconded by Trustee Murphy:

RESOLVED that Carl Finer be and he is appointed **CHAIRMAN** of the Board of Architectural Review for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

BOARD OF TRAFFIC COMMISSIONERS (CHAPTER 72-VILLAGE CODE) 3 YEARS-7 MEMBERS

On motion of Mayor Savolt, seconded by Trustee Murphy:

RESOLVED that Radames Brendolan be and he hereby is appointed a member of the Board of Traffic Commissioners, as Fire Department liaison, for a term of one year, such term to expire December 2009.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Robinowitz, seconded by Trustee Murphy:

RESOLVED that John Barney be and he hereby is appointed Member of the Board of Traffic Commissioners for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

THE TERM OF OFFICE OF THE FOLLOWING MEMBERS EXPIRES DECEMBER 2008:

Glen Tippet – served one term

Peter Goldsmith – served two terms – cannot serve again

BUDGET COMMITTEE (EST. BY RESOLUTION 5/29/90 - 3 YEARS) 7 MEMBERS

On motion of Trustee Ryan, seconded by Trustee Hofstetter:

RESOLVED that Glen Tippet be and he hereby is appointed a member of the Budget Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Robinowitz, seconded by Trustee Murphy:

RESOLVED that Jeff Rubin be and he hereby is appointed a member of the Budget Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

COUNCIL OF THE ARTS (CHAPTER 16 - VILLAGE CODE) 3 YEARS 7 MEMBERS

On motion of Trustee Ryan, seconded by Trustee Murphy:

RESOLVED that Shadia Sachedina be and she hereby is appointed a member of the Council of the Arts for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

HARBOR AND COASTAL ZONE MANAGEMENT COMMISSION – CHAPTER 240 ADOPTED 6/14/04, VILLAGE CODE) 3 YEAR TERMS – 7 MEMBERS

On motion of Trustee Ryan, seconded by Mayor Savolt:

RESOLVED that Tim Keebe be and he hereby is appointed a member of the Harbor & Coastal Zone Management Commission for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Robinowitz, seconded by Trustee Hofstetter:

RESOLVED that Carl Birman be and he hereby is appointed a member of the Harbor & Coastal Zone Management Commission for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

MAMARONECK AVENUE TASK FORCE COMMITTEE - BY RESOLUTION 5/9/94 3 YEARS - MEMBERSHIP INCREASED BY RESOLUTION 11/10/97 - 7 MEMBERS

On motion of Mayor Savolt, seconded by Trustee Robinowitz:

RESOLVED that Ilissa Miller be and she hereby is appointed a member of the Mamaroneck Avenue Task Force Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

PLANNING BOARD (VILLAGE LAW 7-718) 5 YEARS - 5 MEMBERS

On motion of Trustee Murphy, seconded by Trustee Hofstetter:

RESOLVED that Ingemar Sjunne mark be and he hereby is appointed a member of the Planning Board for a term of five years, such term to expire December 2013.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

RECREATION & PARKS COMMISSION (ESTABLISHED 4-26-76 - RESOLUTION) 3 YEARS - 9 MEMBERS

On motion of Mayor Savolt, seconded by Trustee Ryan:

RESOLVED that Guy Pipolo be and he hereby is appointed a member of the Recreation and Parks Commission for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Ryan, seconded by Mayor Savolt:

RESOLVED that Skip Pennucci be and he hereby is appointed a member of the Recreation and Parks Commission for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Hofstetter, seconded by Trustee Robinowitz:

RESOLVED that Stuart Hemby be and he hereby is appointed a member of the Recreation and Parks Commission for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

TREE COMMITTEE (VILLAGE LAW 1-1998/ADOPTED BY BOARD OF TRUSTEES 1-25 88) 3 YEARS - 5 MEMBERS

On motion of Trustee Ryan, seconded by Trustee Murphy:

RESOLVED that Susan Oakley be and she hereby is appointed a member of the Tree Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On motion of Trustee Robinowitz, seconded by Trustee Murphy:

RESOLVED that Lee Tallevi be and he hereby is appointed a member of the Tree Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

APPOINTMENT TO CABLE TV ADVISORY COMMITTEE

On motion of Mayor Savolt, seconded by Trustee Ryan:

RESOLVED that Sunny Goldberg be and she hereby is appointed a member of the Larchmont- Mamaroneck Cable TV Advisory Committee for a term of two years, such term to expire December 2010.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

FLOOD MITIGATION ADVISORY COMMITTEE (ADOPTED BY BOARD OF TRUSTEES 6/26/07, RECONSTITUTED BY BOARD OF TRUSTEES 12/3/08) 7 MEMBERS

On the motion of Mayor Savolt, seconded by Trustee Hofstetter:

RESOLVED that Andrew Spatz be and he hereby is appointed a member of the Flood Mitigation Advisory Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On the motion of Trustee Murphy, seconded by Trustee Hofstetter:

RESOLVED that Leigh Bass be and he hereby is appointed a member of the Flood Mitigation Advisory Committee for a term of three years, such term to expire December 2011.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

On the motion of Trustee Ryan, seconded by Trustee Robinowitz:

RESOLVED that Susan Deshensky be and she hereby is appointed a member of the Flood Mitigation Advisory Committee to fill an unexpired term, such term to expire December 2009.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

DISCLOSURE OF INTEREST, IF ANY

The following extract from the GENERAL MUNICIPAL LAW was read into the records:

GENERAL MUNICIPAL LAW

Section 803. Disclosure of Interest

1. Any municipal officer or employee who has, will have or later acquires an interest in any actual or proposed contract with the municipality of which he is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the governing body thereof as soon as he has knowledge of such actual or prospective interest. Such written disclosure shall be made part of and set forth in the official record of the proceedings of such body. Once disclosure has been made by an officer or employee with respect to an interest in a contract with a particular person, firm, corporation or association, no further disclosures need be made by such officer or employee with respect to additional contracts with the same party during the remainder of the fiscal year.

There was no disclosure of interest by anyone at this time.

EXECUTIVE SESSION

On motion of Trustee Ryan, seconded by Trustee Murphy:

RESOLVED that the Board of Trustees convene into Executive Session to discuss matters leading to the appointment, employment, promotion and/or demotion of particular individuals.

Ayes: Robinowitz, Hofstetter, Ryan, Murphy, Savolt

Nays: None

ADJOURNMENT

There being no further business to come before the Board, on motion duly made and seconded, the meeting was adjourned.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

SALLY J. ROBERTS,
SECRETARY

AGOSTINO A. FUSCO,
CLERK-TREASURER